

HILO HAWAIIAN
HOTEL

Banquet Facilities
&
Catering Menu
2020

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INTRODUCTION

Aloha,

We would like to take this opportunity to thank you for showing interest in holding your upcoming function with us. We look forward to the pleasure of working with you in the near future.

Our Executive Chef has designed the banquet menus to provide you with a range of choices. We offer breakfast, lunch, and dinner selections. If you prefer to customize your menu, please let us know and we can arrange for a meeting to discuss your special requests.

Please call us or stop in if you have any questions regarding the menu, our policies or if you need assistance. If you would like to come by and take a look at our facilities, you can reach our catering office at (808) 969-6475 or you can always call the hotel directly. We look forward to hearing from you.

Mahalo,

*The Hilo Hawaiian Hotel Staff
& Management*

WELCOME TO THE HILO HAWAIIAN HOTEL

The Hilo Hawaiian Hotel is situated on 5.2 acres of scenic oceanfront land on Waiakea Peninsula overlooking Hilo Bay. This 286-room property is located approximately two miles from Hilo International Airport and the city center, making the hotel conveniently located for guests, and has just undergone a full room renovations. Recipient of many awards, it is currently voted Best of East Hawaii as Best Hotel, Best Receptions & Banquets 2019.

Rooms facing Hilo Bay feature expansive ocean views, while others frame the beauty of majestic Mauna Kea. All rooms include air conditioning, color cable televisions, lanais, clock radios, in-room refrigerators, high-speed internet access and coffee makers. Hotel amenities include free parking, ice and soft drink dispensers, gift shop, Laundromat, tour guides, massage therapy and other guest services.

WSW Steakhouse & Seafood is located on the lobby level of the Hilo Hawaiian Hotel. With a square footage of 5,600 feet, it can be used as a private room for luncheon meetings with panoramic views of Hilo Bay. It can also accommodate tours and corporate groups that have food and beverage requirements and offers sweeping views of Mauna Kea, Hilo town and unobstructed ocean views. WSW Steakhouse & Seafood offers a contemporary atmosphere, beautiful views and delicious, fresh fare. An extensive wine & whiskey program were introduced by Gregory Arianoff, Wine Director and Food & Beverage Director, considered to be the best wine list in East Hawaii. Breakfast and dinner are served daily. WSW Steakhouse & Seafood is the only Steakhouse in Hilo.

The Wai'oli Lounge & iCafé, situated just off the lobby, is the perfect place for refreshments, cocktails, entertainment and lighter fare. The iCafé, offers guests the opportunity to sample locally grown coffees with a French press service, espressos, lattes, cappuccinos, with a great sandwich menu for lunch & dinner. Sit back, plug in your electronic device, and enjoy the best view of Hilo Bay and our free WiFi. The Wai'oli Lounge & iCafé; opens daily at 7 a.m.

For all the latest news and updates about WSW Steakhouse and the Wai'oli Lounge & iCafé; Like Us on Facebook.

wswsteakhouse.com

HiloHawaiianHotel.com

BANQUET FACILITIES

The Hilo Hawaiian Hotel offers the following banquet and/or meeting facilities for your needs.

Mala Ikena Room Ideally situated on the lobby level of the hotel, the Mala Ikena Room is well suited for intimate gatherings and meetings easily accessible for your guests. This room accommodates up to 86 persons in theater style in approximately 900 square feet of space.

Moku'ola Ballroom Offering a panoramic view of the Hamakua coastline, Mauna Kea and the Island of Moku'ola makes this banquet room an ideal setting for weddings, business meetings or any special gathering you've planned for. A generous 5,000 square feet of space along with an equally spacious outdoor foyer accommodates gatherings up to 310 guests. The ballroom is completely air-conditioned and can be partitioned into two separate conference rooms with separate entryways for breakaway meeting sessions.

Moku'ola Ball Room No. 1 When the dividers are employed the Moku'ola Ballroom is transformed into two separate banquet rooms. Located on the oceanfront, Moku'ola No. 1 is adjacent to the outdoor foyer and provides approximately 2,500 square feet of meeting space.

Moku'ola Ball Room No. 2 Also situated on the oceanfront adjacent to the hotel's swimming pool is Moku'ola Ballroom No. 2 with an approximate available square footage of 2,500.

Moku'ola Breezeway The attractive open-air, covered breezeway adjacent to the Moku'ola Ballroom offers a unique, oceanfront space for event registration, meeting breaks, cocktail service for private parties, wedding ceremonies and receptions. It can be reserved as an addition to the Moku'ola Ballroom or as an event location itself.

WSW Steakhouse & Seafood WSW is located on the lobby level of the hotel and features a panoramic view of Hilo Bay with majestic Mauna Kea as a backdrop. It is available for private luncheons, meetings and other events having food and beverage requirements within the existing set-up. The restaurant is a spacious 5,600 square feet in size and is well-suited for accommodating meeting groups up to 178.

BANQUET FACILITIES & FEES

<u>BANQUET ROOM</u>	<u>ROOM RENTAL</u>	<u>SET-UP / DEPOSIT FEES</u>
Mala'Ikena 20 Class / 40 Luau 40 Theatre / 15 Conference	\$ 375	\$ 300
Moku'ola (1) 30 Class / 75 Luau 80 Theatre / N-A Conference	\$ 500	\$ 350
Moku'ola (2) 30 Class / 50 Luau 80 Theatre / N-A Conference	\$ 500	\$ 350
Moku'ola 90 Class / 150 Luau 150 Theatre / N-A Conference	\$ 975	\$ 450
Moku'ola Breezeway	\$ 300	\$ 250
WSW Steakhouse & Seafood* 140 using existing Setup	\$ 1,400	\$ 700 (Deposit Only)

**Restaurant rental available only during 11am—3pm, except Sundays*

Sliding Scale for Banquet / Meeting Rooms

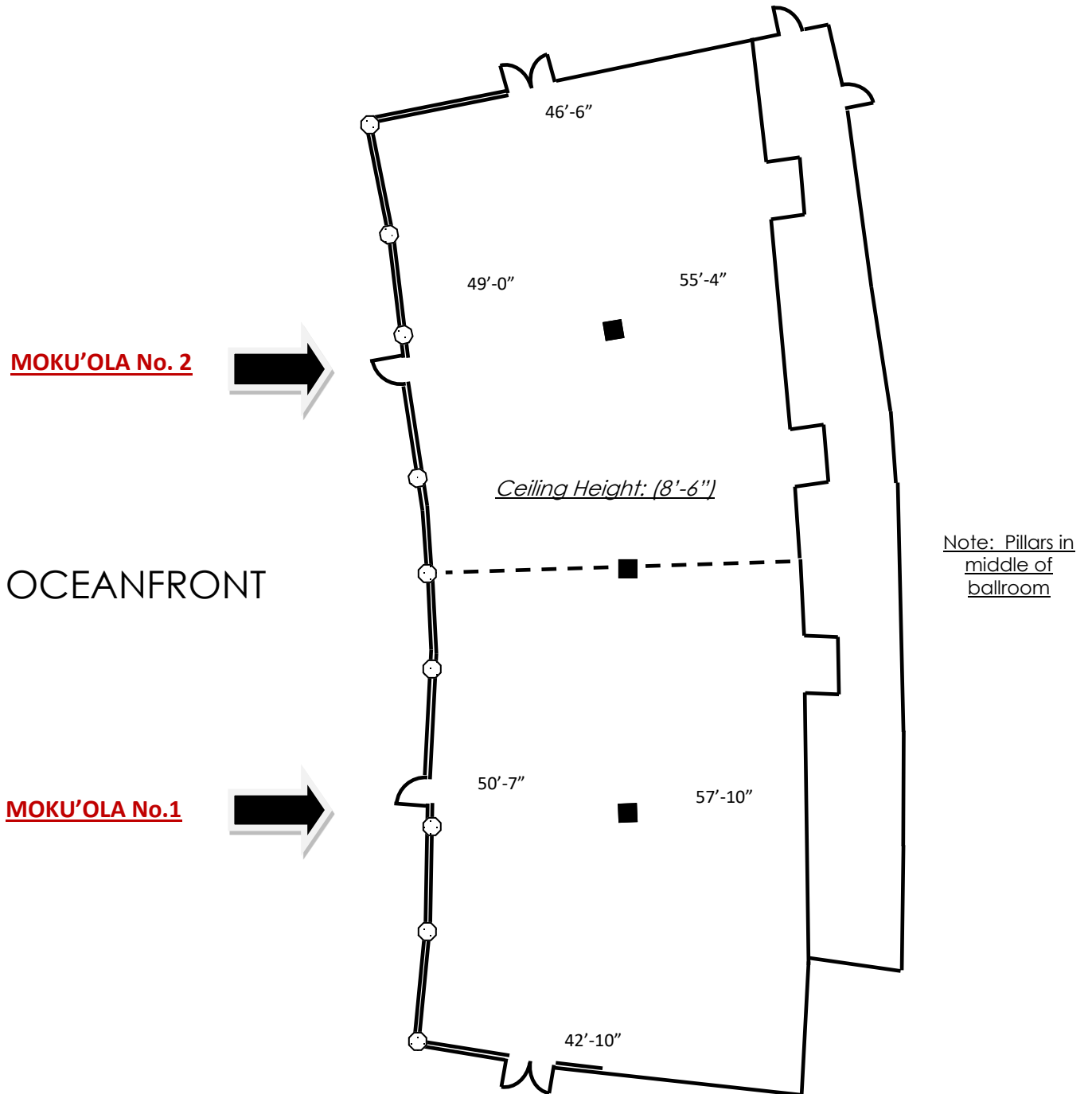
If a group's food and beverage purchases exceed the room rental amount by 1.5x, the room rental fee is discounted **50%**. (Example) The Mala'Ikena Room rental fee is \$375, if a group spends over **\$563** in food and beverages **the room fee is discounted to \$187.**

If a group **doubles** the room rental charge with their food and beverage purchases, **the room fee is waived.** (Example) If the group were to spend over **\$750** in food and beverages in the Mala'Ikena, the room fee is waived. **Only the \$300 set-up fee applies.**

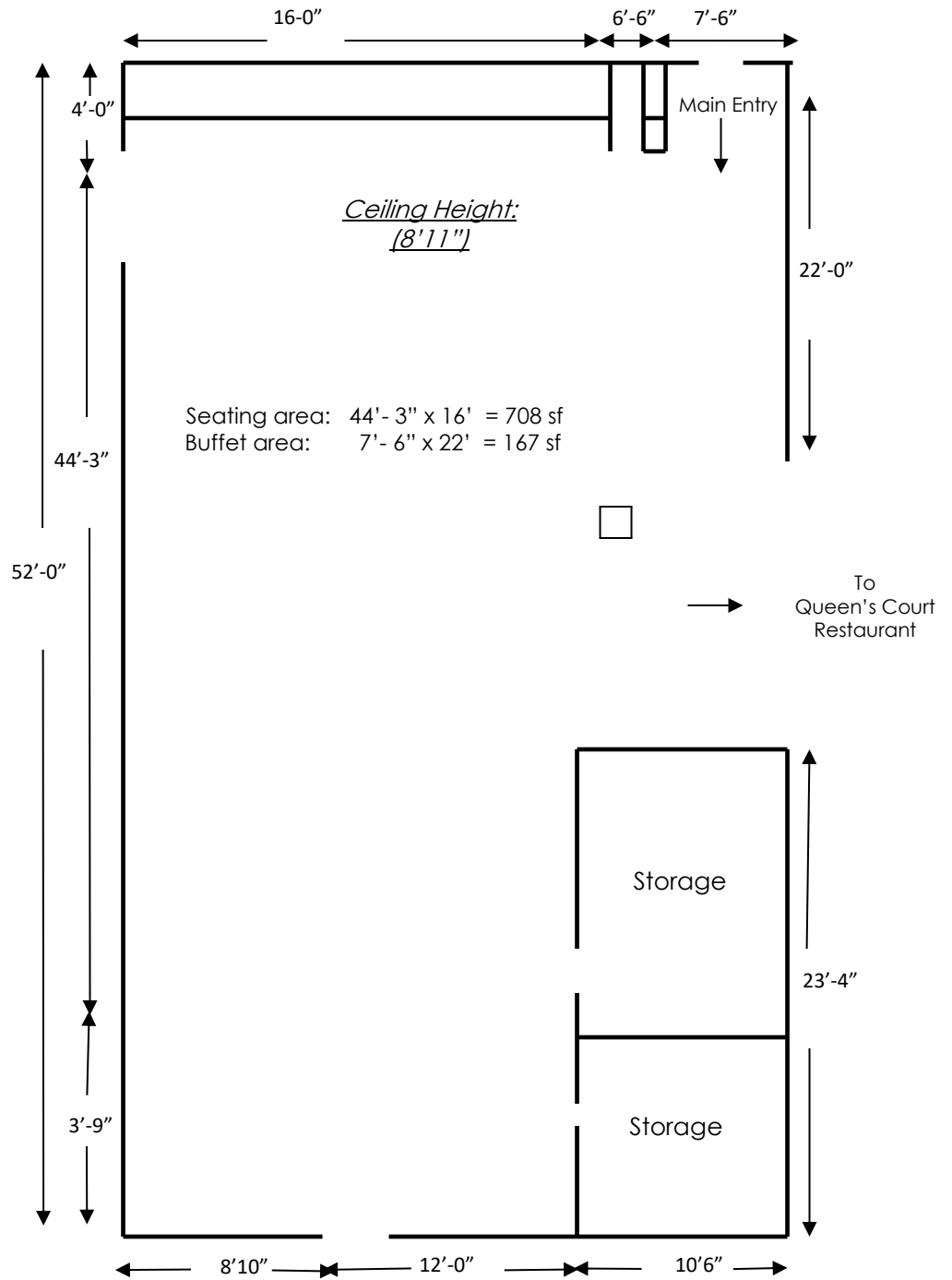
***Discounts are based solely on food and beverage revenue before service fees and taxes. No other fees such as bartender fees, etc. apply toward purchases.*

***Set-up fee only applies when room fees are waived.*

MOKU'OLA BALLROOM



MALA'IKENA MEETING ROOM



EQUIPMENT RENTAL RATES

Data Video Projector (2000 – 2600 Lumens)	\$ 50
Dry/Erase Marker boards	\$ 25
Dry/Erase Whiteboard Easels	\$ 20
Easel Stand	\$ 10
Easel Stand w/ Flip Chart	\$ 25
<u>Projection Screens</u>	
(2'-6" x 3'- 4")	\$ 20
(7'-0" x 7'- 0") Mala'lkena Room only	No Charge
(8'-0" x 8'-0")	\$ 45
(7'-0" x 9'- 0")	\$ 45
Television Monitor (50" diameter)	\$ 50
DVD / CD Player	\$ 20
Wedding Lawn Chairs (each)	No Charge
Wedding Arbor	\$ 50
Tablecloth (white)	No Charge
Napkins (white)	No Charge
Podium (1)	No Charge
Microphone (1)	No Charge
Conference Phone	\$ 25

NOTE: If your meeting requires special equipment, we'll be more than happy to help you secure it. At times we may need to rent from an outside vendor. You'll be charged their rate plus a handling fee of 20%.

ALL RENTAL ITEMS ARE SUBJECT TO 4.712% GENERAL EXCISE TAX

HIGH - SPEED INTERNET SERVICES

The Hilo Hawaiian Hotel offers high-speed internet service to our clients. We currently have Internet Service through Oceanic Cable's Hospitality Service. Oceanic provides a customized version of Microsoft's Internet Explorer (IE) browser to navigate the web. Any type of browser, like Chrome, Firefox, etc. will work perfectly fine with the service, however, technical support is only provided for Internet Explorer.

Recommended PC configuration (Nov 2017):

- Operating system: Windows XP, Vista, Windows 7, Windows 8, Windows 10
- Processor: Second generation Intel Core or compatible CPU (or higher). Win 7 (1 GHz), Win XP (300MHz), Vista (1.5 GHz)
- Memory (RAM): 1GB (minimum)
- Free Hard Drive Space: 20GB (minimum)
- Network Capability: Ethernet card or WiFi
- Browser: IE 9.x or higher, Firefox 28.x or higher, Chrome 33.x or higher
- Graphics: XGA (1024x768) or higher
- Other: CD/DVD drive required (sound card and speakers recommended)

Mac

- Operating system: OSX 10.5 (Leopard), OSX 10.6.X (Snow Leopard or higher recommended)
- Processor: PowerPC G3 or higher
- Memory (RAM): 1GB (minimum)
- Free Hard Drive Space: 20GB (minimum)
- Network Capability: Ethernet card or WiFi
- Browser: Safari 5.x or higher, Firefox 28.x or higher, Chrome 33.x or higher
- Graphics: XGA (1024x768) or higher
- Other: CD/DVD drive required (sound card and speakers recommended)

INTERNET FEES: No Charge for Basic connection. Inquire within for specific requests.

BREAKFAST MENUS

Individually Plated

TRADITIONAL

scrambled eggs, bacon, hash browns, wheat toast
fresh fruit medley, coffee & orange juice

\$17 inclusive per person



CROISSANT SANDWICH

freshly baked in-house croissant, scrambled eggs, bacon
monterrey jack cheese, apple, field greens, lilikoi drizzle
coffee & orange juice

\$20 inclusive per person

parties of 40 or more will incur additional labor fees

LUNCH MENUS

Individually Plated

CROISSANT SANDWICH

COURSE 1

freshly baked in-house croissant, ham
monterrey jack cheese, lettuce, tomato, chips
water, coffee, & iced tea

COURSE 2

japanese mango cheesecake

\$23 inclusive per person



OISHII

COURSE 1

field greens with homemade ranch dressing

COURSE 2

(choice of)

korean chicken or mahi katsu with tartar sauce
served with rice and fresh sautéed vegetables

COURSE 3

japanese green tea cheesecake

includes water, coffee, & iced tea

\$27 inclusive per person

parties of 40 or more will incur additional labor fees

DINNER MENUS

Individually plated

W S W S U R F & T U R F

COURSE 1

field greens with homemade ranch dressing

COURSE 2

8oz grilled marinated rib eye served medium
shrimp scampi, baked potato, fresh sautéed vegetables

COURSE 3

japanese mango cheesecake

includes water, coffee, iced tea

\$40 inclusive per person

add house wines \$15 per person



U M A I

COURSE 1

field greens, with lilikoi drizzle

COURSE 2

korean chicken & bbq beef
steamed white rice, fresh sautéed vegetables

COURSE 3

japanese green tea cheesecake

includes water, iced tea, coffee

\$32 inclusive per person

add house wines \$15 per person
parties of 40 or more will incur additional labor fees

LES CAMARGUES

COURSE 1

field greens with homemade ranch dressing

COURSE 2

roasted garlic & rosemary chicken
baked mahi mahi with lemon & capers
roasted potatoes, fresh sautéed vegetables

COURSE 3

japanese green tea cheesecake

includes water, iced tea, coffee

\$36 inclusive per person

add house wines \$15 per person

parties of 40 or more will incur additional labor fees

PLATTER ASSORTMENTS

relish tray w/ dip	\$ 26
mixed fruit platter	\$ 36

each platter serves approximately ten (10) guests

SNACKS & BEVERAGES

pot of coffee (serves 6)	\$ 15
pot of tea (serves 6)	\$ 15
1/2 urn of coffee (serves 30)	\$ 40
1/2 urn of tea (serves 30)	\$ 35
full urn of coffee (serves 60)	\$ 60
full urn of tea (serves 60)	\$ 56
mai tai punch (1 gallon)	\$ 65
champagne punch (1 gallon)	\$ 70
assorted danishes (per dozen)	\$ 26
assorted cookies (per dozen)	\$ 15
carafe of juices (serves 6)	\$ 15
assorted can sodas / juice (per consumption)	\$ 3

all prices subject to 4.712% tax and a 20% service fee.
All prices subject to change without notice

BEVERAGE POLICIES

BEVERAGE SERVICE TERMINATION

Cocktail Bar(s) and/or cocktail service will be set up only upon the Client's request with advance notice. Last call will be made one (1) hour before the scheduled ending time of the function and not to exceed 10:30 p.m.

BANQUET BEVERAGE SERVICE

The Hilo Hawaiian Hotel has the capability of providing private beverage service bars for our guest's enjoyment within our banquet room(s) subject to certain requirements.

PRIVATE BARTENDER RATE SCHEDULE

*BAR SET-UP FEE \$250.00

*Hosted Bar will incur a service fee of 20%

BEVERAGE PRICES

bar pours	\$7
calls	\$8*
premiums	\$12*
house wine, coolers	\$8
soda	\$3
juice	\$4
imported beer	\$7*
domestic beer	\$6
non-alcoholic beer	\$5

**starting price, may vary with product requested*